

EQUIPMENT AND LINEN RENTAL

PARTY EQUIPMENT			
Aisle Marker, gold	7.50	Column, white 2' plastic	5.00
Aisle Marker, silver	8.50	Column, white 4' plastic	10.00
Aisle Post ~ 3' or 5'~ top & bottom flower arrangements	12.00	Column , white 6' plastic	15.00
Aisle Runner, disposable 50' -125'	store	Column, white 8' plastic	20.00
Aisle Runner Puller, brass.	5.50	Guest book stand, wh/brass foldable	10.00
Aisle Runner Puller, silver	5.50	Guest book stand, white, one piece, non-foldable	10.00
Alter arrangement (2-8' columns, 3pc drape, flower arrangement)	100.00	Fountain, cake w/columns	15.00
Arch, garden, white resin, round top	25.00	Fountain, chocolate, 21 "	25.00
Arch, garden, white resin, square top	35.00	Fountain, chocolate, 27 "	50.00
Arch, brass	25.00	Fountain, 3 gallon, brushed silver	25.00
Arch, silver	30.00	Fountain, 3 gallon, brushed gold	25.00
Arch, white, heart	35.00	Fountain, 5 gallon, brushed silver	35.00
Bar ~ serpentine top & bottom w/ white, black, or ivory skirts	30.00	Fountain, 5 gallon, stainless silver	40.00
Bird Cage or card box any size	5.00	Kneeling bench, pair	20.00
Cake fountain w/columns, white plastic	15.00	Lantern, square or round top	3.00
Cake stand, columns/plateau only, white	10.00	Mechanical candles, 8" white	1.25
Cake stairs, per pr. w/platform (white / clear)	5.00	Portrait easel, brass	5.00
Cake stand, brass swan	5.00	Portrait easel, silver	5.00
Cake stand, silver stainless 14"X14" rnd or squ	10.00	Portrait easel, black, table top	2.00
Cake stand, silver stainless 18"X18" rnd or squ	20.00	Shepherds hook ~ free standing w/base or in-ground	2.00
Cake stand, glass	5.00	Tea/water dispenser, 3 gallon, clear	10.00
Cake stand, floating clear plastic (per stand)	5.00	Treasure chest, sm	5.00
Candle lighter, brass	5.50	Treasure chest, lg	8.00
Candle lighter, silver	5.50	Unity, brass floor stand	10.00
Candelabra, brass 7-lite adj. pr.	25.00	Unity, silver floor stand	15.00
Candelabra, silver 7 lite adj. pr.	35.00	Unity, white floor stand	15.00
Candelabra, white 7 lite pr.	35.00	Unity, brass, table top 1 pc	5.00
Carpet runner ~ 4'x25' cream or red	25.00	Unity, brass, table top 3 pc . heart	5.00
Chafer, 8qt.	15.00	Unity, silver, table top 1 pc .	5.00
Chafer burner	1.50	Unity, silver, table top 3 pc heart	5.00
Column, brass 38"	5.00	Wine bucket w/stand	7.00

MIRRORS			
14" Mirror – Round Beveled	1.50	CENTERPIECES	
14" M irror – Square Beveled	1.50	30" tower vase silver w/top&bottom arr.	12.00
10" Mirror – Octagon Beveled	.75		
PEW/CHAIR ARRANGEMENTS		30" white 3-light candelabra	7.00
Pew/chair flower arrangement ~ iv/wh/red w/color sash	2.00	26" silver centerpiece	7.00
		10" rose centerpiece / wh,iv,cranberry	7.00
		10" white assorted flower centerpiece	7.00
FLOWER ARRANGEMENTS		28" cylinder glass vase	5.50
Arch arrangement / top small~ wh, iv, pink,purple, red	10.00	20" cylinder glass vase	4.50
Arch arrangement / side~ wh, iv, pink, red	5.00	12" cylinder glass vase	3.50
Arch arrangement/ top large ~ wh,iv	15.00	6" cylinder glass vase	2.50
Candelabra / unity arrangement ~ wh, iv, pink, red	5.00	30" eiffel tower vase	5.50
Head table arrangement Sm. ~ wh, iv, pink,purple, red	10.00	24" eiffel tower vase – clear or white	4.00
Head table arrangement Lg. wh,iv	15.00	22"X3" square glass tower vase	4.50
Potted arrangement Lg. Wh/lv	25.00	4x4x4" square vase	3.50
Potted arrangement Md. Wh/lv	10.00	5x5x5" square vase	4.00
Potted arrangement Sm. Wh/lv	5.00	16" 3-lite glass/silver candle holder.	5.00
Greenery plants	5.00	10" 1-lite glass/silver candle holder	2.85
Tree Ficus w/lights 6'	8.00	11" hurricane glass bowl vase	3.50
Tree Palm w/lights 6'	10.00	11" hurricane glass vase w/base	2.50
		16" flat round glass bowl	5.50
CANDLES		12" flat round glass bowl	3.50
		8" flat round glass bowl	2.50
		8" bubble glass bowl	3.50
Votive candle w/holder (recycle)	.25	8" low black/glass w/tea light holder	3.00
Votive candle w/holder (purchase) cylinder/rnd	1.25	Eiffel tower arrangements – wh/iv/twig/red/tropical ~ premade	10.00

NOTE: Special order fabrics and colors available for additional charge. Damage to linens due to any substance causing permanent damage will require full replacement charges. Linens must be returned dry to avoid mildew.

TERMS & CONDITIONS

RESERVATION AND DEPOSIT

1. We encourage our clients to reserve equipment, products, and services as far in advance as possible to insure availability of equipment, products, or services on the date needed.
2. Upon reservation a 35% or \$300. deposit (whichever is least) is required.
3. We request a minimum of 48 hours (from time of pick-up/delivery) notice on all order changes.

DELIVERY and SET-UP

1. Delivery service is available on orders at a rate based upon city of delivery. Please make arrangements at time of reservation or as soon as possible.
2. Standard delivery fees are based on first floor drop-off and pick-up and does not include set-up unless prearranged and paid (tailgate delivery).
3. Set-up/tear-down services and delivery to other than ground floor is available at an additional charge. Arrangements must be made in advance.
4. Sunday and after midnight delivery/pick-up will require additional charges.
5. Upon pick-up, all tables and chairs should be broken down and stacked in an orderly fashion in preparation for pick-up at the same location as delivered.

RETURN OF EQUIPMENT

1. China , flatware, glassware, etc. must be well-rinsed and returned upside down in original containers. Glasses must be returned upside down in racks.
2. Linens should be shaken to remove refuse and returned dry in order to prevent mildew.
3. All sashes must be re-hung on hangers and bagged as received when returned to Event Central. A hanging fee of \$42.50 per 100 will be charged, if not returned properly.
4. A cleaning fee will be charged for all equipment returned dirty. If you do not have clean-up facilities available, we can provide this service an additional charge, if arranged in advance.
5. Mechanical candles are included with our candelabras and must be used. An additional \$35.00 will be charged, if mechanical candles or driplless candles are not used.
6. Candelabras must be returned without wax. Wax can be removed with a hair dryer or hot water. DO NOT scrape the candelabra – it will scratch.
7. Charges are made for time out (not time used) so in order to prevent incurring additional rental charges, return all equipment promptly by due date/time.
8. The security of our equipment is your responsibility. We reserve the right to charge for missing or damaged items upon return date/time.

PAYMENT

1. All orders are to be paid in full and final quantities/changes given 15 days prior to event date. NO EXCEPTIONS. Checks are NOT accepted within 15 days of event date.
2. NO refunds will be issued. Payments will revert to store credit upon cancelling or postponing of event contract.

NOTE: Rates subject to change without notice. Placing a deposit insures locking in current pricing. If a quote has been given, the prices on that quote are good for 30 days.